

Notice of Meeting

Communities, Environment and Highways Select Committee



Date & time	Place	Contact	Interim Chief Executive
Monday, 29 April 2024 at 10.00 am	Council Chamber, Woodhatch Place, 11 Cockshot Hill, Woodhatch, Reigate, RH2 8EF.	Clare Madden, Scrutiny Officer clare.madden@surreycc.gov.uk	Leigh Whitehouse We're on Twitter: @SCCdemocracy 

If you would like a copy of this agenda or the attached papers in another format, e.g. large print or braille, or another language please either call 020 8541 9122 or write to Democratic Services, Surrey County Council, Woodhatch Place, 11 Cockshot Hill, Reigate, Surrey, RH2 8EF or email clare.madden@surreycc.gov.uk.

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Clare Madden on clare.madden@surreycc.gov.uk.

Elected Members

Catherine Baart (Earlswood & Reigate South), John Beckett (Ewell), Liz Bowes, Stephen Cooksey (Dorking South & the Holmwoods), Jonathan Hulley (Foxhills, Thorpe & Virginia Water) (Chairman), Andy MacLeod (Farnham Central), Jan Mason (West Ewell), Cameron McIntosh (Oxted), Lance Spencer (Goldsworth East & Horsell Village) (Vice-Chairman), Richard Tear, Buddhi Weerasinghe (Lower Sunbury & Halliford) and Keith Witham (Worplesdon) (Vice-Chairman)

Independent Representatives:

Mark Sugden

TERMS OF REFERENCE

The Select Committee is responsible for the following areas:

- Waste and recycling
- Highways
- Major infrastructure
- Investment/Commercial Strategy (including Assets)
- Economic Growth
- Housing
- Local Enterprise Partnerships
- Countryside
- Planning
- Aviation and Sustainable Transport
- Flood Prevention
- Emergency Management

- Community Engagement and Safety
- Fire and Rescue
- Trading Standards

AGENDA

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

To report any apologies for absence and substitutions.

2 MINUTES OF THE PREVIOUS MEETINGS: 7 FEBRUARY 2024

(Pages 7
- 16)

To agree the minutes of the previous meeting of the Communities, Environment and Highways Select Committee as a true and accurate record of proceedings.

3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- i. any disclosable pecuniary interests and / or;
- ii. other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting.

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest;
- as well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner); and
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

4 QUESTIONS AND PETITIONS

To receive any questions or petitions.

The public retain their right to submit questions for written response, with such answers recorded in the minutes of the meeting; questioners may participate in meetings to ask a supplementary question. Petitioners may address the Committee on their petition for up to three minutes. Guidance will be made available to any member of the public wishing to speak at a meeting.

Notes:

1. The deadline for Member's questions is 12.00pm four working days before the meeting (*Tuesday 23 April 2024*).
2. The deadline for public questions is seven days before the meeting

(Thursday 18 April 2024)

3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

5 SURREY CONNECT DIGITAL DEMAND RESPONSIVE TRANSPORT SERVICE (DDRT) (Pages 17 - 28)

Purpose of report: To provide an update to the Select Committee on the progress of the Surrey Connect Digital Demand Responsive Transport service (DDRT).

6 BUS SERVICE IMPROVEMENT PLAN UPDATE (Pages 29 - 68)

Purpose of the report: To provide the Communities, Environment and Highways Select Committee with an update on progress in delivering and revising the County Council's Bus Service Improvement Plan to meet the requirements and timescales of Department for Transport's recently published new guidance.

7 LAND MANAGEMENT POLICY (Pages 69 - 90)

Purpose of report: To seek the views of the Select Committee on the developing Land Management Framework and the new draft Land Management Policy for Surrey County Council owned land.

8 SUSTAINABLE FOOD STRATEGY – REPORT ON A COUNCIL MOTION (Pages 91 - 96)

Purpose of report: To brief members of the Communities, Environment and Highways Select Committee on the Original Motion regarding the Whole System Food Strategy submitted to the Council meeting on 11 July 2023.

9 CABINET RESPONSE TO COMMITTEE REPORTS (Pages 97 - 118)

Purpose of report: To update the Committee on the Cabinet response to the March 2024 Select Committee reports and recommendations on i) a Referred Council Motion 'Advertising & Sponsorship Policy' ii) Surrey Utilities – Water and Wastewater Services.

10 RECOMMENDATIONS TRACKER AND FORWARD WORK PROGRAMME (Pages 119 - 144)

Purpose of report: For the Select Committee to review the attached recommendations tracker and forward work programme, making suggestions for additions or amendments as appropriate.

11 DATE OF THE NEXT MEETING: FRIDAY 14 JUNE 2024

The next public meeting of the committee will be held on Friday 14 June 2024.

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. To support this, County Hall has wifi available for visitors – please ask at reception for details.

Anyone is permitted to film, record or take photographs at council meetings with the Chairman's consent. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that the Chairman can grant permission and those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

Thank you for your co-operation